



Aging and Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, February 3rd, 2026

Call to Order

The meeting was called to order by Frankie Fuller at 1:06 pm.

Roll Call

Committee Members Present: Mike Wineke, Katie Dixon, Frankie Fuller,

Attended by zoom: Todd Wiedenhoft, LaRae Schultz, Mary Roberts

Not present: John Donohue, Carol O'Neil, Lou Klein

Present from ADRC: ReBecca Schmidt, Erika Holmes, Kimberly Lafler, and Casey Anderson.

Certification of Compliance with Open Meetings Law

It was determined that the committee follows Open Meetings Laws.

Approval of Agenda

No changes were made to the agenda.

Approval of January 6th, 2026 Minutes

Mike Wineke made a motion to approve the January Meeting Minutes, Katie Dixon seconded. Motion carried. Minutes stand approved.

Communications

No communications shared.

Public comment

There were no public comments.

Announcements:

No announcements made.

Presentation on Role of the Senior Nutrition Program Meal Assessor – Kimberly Lafler

Update ADRC & Aging Program 2026 Key Outcome Indicators- ReBecca Schmidt

ReBecca shared an update on the progress of the 2026 Key Outcome Indicators. See attached KOI reports.

ADRC Program Update:

ADRC Supervisor, Erika Holmes reported:

The ADRC has a social work intern from UW-Whitewater for the Spring Semester. Savannah Schmieder will be shadowing various roles in the department.

In January, 17 of 17 functional screens were calculated following the KOI guidelines and the KOI was met. No “Notice in Delay” letters were mailed. Of the 17 FS, 16 were eligible at a NH-LOC, meaning the individual is eligible to enroll in a full-benefit long-term care program. 1 individual was determined at a non-NH LOC, and none were determined functionally ineligible. 5 people enrolled with Family Care and 2 people were referred to IRIS. The rest are pending MA approval or chose not to enroll. January 2026, the ADRC is 17 of 17 in compliance with the KOI.

For January, 304 unique clients were served, meaning they received at least one unit of service. The January average is 304 unique clients served monthly. Additional data on events will be shown separately.

Erika and Intern Savannah staffed the ADRC of Jefferson County booth at the Marquardt New Year, New You Wellness Fair. There were 65 community contacts at this event.

Upcoming outreach and/or marketing events include:

2/10/26: Erika presenting on ADRC services to the Fort Hospital Discharge Planning Team

3/18/26: Spring Senior Fair in Fort Atkinson

4/4/26: Spring into Wellness at the Fort Atkinson Club Community Center

Dementia Care Specialist Update

ReBecca Schmidt reported on the Dementia Care program due to Tonya being at an advocacy event, ReBecca shared that in January, Tonya served a total of 75 people in January. She also facilitated 8 support groups. The coalitions/committees/networking meetings that she attended/supported this month were Wake-Up Watertown, Watertown Networking Group, A Day with Lewy Meeting, and Coffee and Questions, WDAC Meeting, the Southeast Jefferson County Senior Resource Fair Meeting. She supported 2 Memory Cafés.

ReBecca Schmidt
ADRC Director

Nutrition Program Update:

Kimberly Lafler reported:

Kimberly Lafler presented on the role of the Senior Nutrition Program Meal Assessor and explained the process which is followed for participants interested in the Home Delivered Meal program. Our program is required to ask questions of every participant in a confidential manner utilizing the DETERMINE tool with the goal of determining how best to assist so that participants can continue living in their own homes independently.

Lafler also reported on the status of the program wait list. Meal costs are continuing to trend down. All Jefferson County Meal sites are all staffed with site managers. The Nutrition Program part time administrative position has been posted.

Transportation Program Update:

Mobility Manager Casey Anderson reported:

Ridership for the ADRC of Jefferson County Driver/Escort Service in January 2026 totaled 973 one-way rides. There were 15 new riders and 137 unique clients served.

Transportation KOI: KOI 1: 99.18% of qualifying medical ride requests were met this month with goal at 95%. All but 8 qualifying rides that followed policy criteria were not completed, so this goal was achieved.

Key Updates:

- A “side loading” 2025 Chrysler Voyager WC Van is on order to replace Vehicle 58 with funding from a 2025 5310 Grant.
- Brochures on ADRC Transportation Services and Tuesday Shopping service options were updated.
- Made pull tab sheets for Volunteers need to distribute around Jefferson County
- Sent out a survey for all the clients who rode in December 2025 for program feedback.
- Email was sent about Day Trip ideas for 2026! These were received and the Day Trip Schedule for 2026 is locked in!

Discussion on Items for next agenda:

No suggestions made.

Remarks:

None.

Adjourn: Frankie Fuller declared the meeting adjourned at 1:57pm.

Respectfully submitted,
ReBecca Schmidt
ADRC Division Manager

Program	Program Manager	2026 KOI	January	
Dementia Care Specialist	Tonya Runyard	Offer 4 Dementia Friendly Businesses trainings and 5 additional community trainings.	1 community training	
Family Caregiver Support Specialist	Kim Herman	Help facilitate at least 2 of the 4 quarterly Caregiver Trainings – Virtually and in Person.	Not Met	
Senior Nutrition Program	Kimberly Lafler	Increase congregate dinners by 5% by end of 2026 by offering educational activities at Meal Sites. 2025 monthly average 436. Goal for 2026 - 458.	Not Met	
Health Promotions	All Aging Programs	Offer 6 Evidence -Based Health Promotion Programs in 2026.	Not Met	

Program	Program Manager	2026 KOI	January	
Elder Benefit Specialist	Emma Borck Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	1/9	
Disability Benefit Specialist	Shelly Wangerin Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	1/9	
ADRC	Erika Holmes	100% of all functional screens will be determined no later than 30 days from the date the ADRC receives a request or expression of interest	17 of 17	
Transportation Services	Casey Anderson	95% of qualifying medical ride requests are met.	Met	